

Center for 21<sup>st</sup> Century Teaching ExcellenceC<sup>21</sup>TE Spring 2009 Workshops

Each semester, the Center for 21<sup>st</sup> Century Teaching Excellence (C<sup>21</sup>TE) offers a series of workshops open to all USF instructors and teaching assistants. These workshops give participants an opportunity to meet instructors from across campus to discuss and put into practice ideas about teaching at a distance. They also are useful for teaching face-to-face. Topics include such teaching/learning issues as inquiry-based learning, critical thinking, active learning, academic integrity, assessing students' writing, teaching large classes, creating teaching portfolios, creating inclusive classrooms, and integrating technology and pedagogy.

This brochure lists the C<sup>21</sup>TE Spring 2009 workshop series



For detailed workshop descriptions and to register electronically for C<sup>21</sup>TE workshops visit: <http://www.c21te.usf.edu/workshops> or call (813) 974-2576

If a reasonable accommodation of a disability is needed, please contact Dawn Christian at (813) 974-2576 at least five working days prior to the event. All hands-on technology workshops are conducted in the faculty lab in SVC1072. Location of SVC1072: 1st Floor of the Student Services Building. USF Campus Map: [http://usfweb2.usf.edu/campus\\_map/](http://usfweb2.usf.edu/campus_map/)

Most workshops will be repeated in subsequent semesters. If you are an instructor or Graduate Teaching Assistant (GTA) already familiar with the content of these workshops and would like individual assistance, please contact the C<sup>21</sup>TE at (813) 974-2576. You may also request a customized workshop for an interested group of instructors. Certificates are awarded upon accumulation of 20 hours of workshop time. Participants receive an instruction manual at some workshops. Multiple dates in the workshops below indicate repeat sessions unless otherwise mentioned.

### Developing Students' Critical Thinking Skills

*Facilitator: Carlos Zalaquett*

**Wednesday, January 14; 2:00 PM to 4:00 PM | Location: SVC1072**

Why is it that students often prefer receiving crisp right answers rather than grappling with the gray areas of course content? This session will explore approaches to teaching and learning that take students to a higher level of critical thinking. Classroom and laboratory applications of these ideas will be explored with reference to Bloom's taxonomy.

### Getting Started with Blackboard

*Facilitators: Luis Perez and B.J. Bryant (FCIT)*

**Friday, January 16; 1:00 PM to 4:00 PM | Location: SVC1072**

Jump-start your use of Blackboard as a teaching tool by discovering relevant features and learning how to initiate and develop your course site. Gain experience using Blackboard as an instructor; learn to upload a syllabus, manage students and grades, add links, and much more for your face-to-face and online classes.

### Converting Courses to Online

*Facilitators: Neil Gomes, Bridget Patel and Lindsey Mercer (C<sup>21</sup>TE)*

**Tuesday, January 20; 2:00 PM to 4:00 PM | Location: SVC1072**

How do you convert your face-to-face course to an online or blended course? This workshop will provide answers to this question through a quick overview of instructional design and pedagogic techniques unique to the online/blended learning environment and by focusing on several instructional technologies that can help you make the transition. You will also be provided with a suggested list of other related workshops that you could attend in this workshop series.

### Creating a Teaching Philosophy Statement

*Facilitator: Carol Harneit (C<sup>21</sup>TE)*

**Wednesday, January 21; 2:00 PM to 4:00 PM | Location: SVC1072**

Present yourself and your teaching beliefs in a powerful, clear statement of your teaching philosophy for applications, interviews, teaching awards or your teaching portfolio. But how to get started? What to include? Come to today's session and begin the process.



**Second Life at USF: Educational Possibilities***Facilitators: Ilene Frank and Joe Floyd***Thursday, January 22; 10:00 AM to 12:00 PM | Location: SVC1072**

What is this virtual 3D world called Second Life? How is it different from other online simulation sites? Explore the nature of this global resource. What are some of the educational possibilities for this and/or other simulation sites?

**Dealing with Challenging Student Behaviors***Facilitator: Lisa Brown***Thursday, January 22; 2:00 PM to 4:00 PM | Location: SVC1072**

Many faculty have encountered challenging student behaviors, ranging from sleeping during lectures to aggressively challenging the teaching methods or course content. Learn classroom management strategies before problems arise in the classroom to respond quickly and professionally.

**Conducting Real-Time, Online Classrooms using Elluminate Live!***Facilitators: Neil Gomes (C<sup>21</sup>TE) and Lindsey Mercer (C<sup>21</sup>TE/MIT)*

**Fri., Jan 23 | Location: SVC1072; Tues., Feb 17 | Location: SVC1072; Mon., Mar 2, online via Elluminate Live!; Mon., Apr 6 | Location: SVC1072 All times 1:00 PM to 4:00 PM. For Mar 2 participation instructions, visit <http://www.c21te.usf.edu/workshops/#elluminate>**

Learn how to add the dynamic interaction of the traditional classroom to your online course or enhance a face-to-face course with synchronous tools such as Elluminate. Elluminate is a virtual classroom tool that allows you to conduct a live, real-time class (with audio, video, etc.) online. USF now has unlimited seats in Elluminate, and it is available through Blackboard.

**Creating a Teaching Portfolio***Facilitator: Carol Harneit (C<sup>21</sup>TE)***Monday, January 26; 2:00 PM to 4:00 PM | Location: SVC1072****Thursday, March 12; 2:00 PM to 4:00 PM | Location: SVC1072**

Can you document your teaching expertise beyond student evaluations, guide yourself toward instructional improvement and strengthen applications for employment, tenure, or teaching awards? A Teaching Portfolio can assist in all these areas.

**General Education Proposal Help Sessions***Facilitator: Diane Williams (C<sup>21</sup>TE)***Tuesday, January 27; Monday, February 9; Thursday, February 26; Wednesday, March 11;****Thursday, March 26; 11:00 AM to 12:00 PM | Location: SVC1072**

These help sessions are designed to assist faculty in submitting general education course proposals for recertification in the new Foundations of Knowledge and Learning Core Curriculum. Reservations are *required* for these sessions. Please reserve a space online at [www.c21te.usf.edu/workshops](http://www.c21te.usf.edu/workshops), call 813-974-2576, or email [christian@cte.usf.edu](mailto:christian@cte.usf.edu).

**Enhancing Teaching & Learning w/ PowerPoint & Active Learning Strategies***Facilitators: Neil Gomes (C<sup>21</sup>TE) and Lindsey Mercer (C<sup>21</sup>TE/MIT)***Tuesday, January 27; 1:00 PM to 4:00 PM | Location: SVC1072**

In this intensive hands-on workshop, find out how to: 1) create enhanced class handouts, and/or multimedia presentations, 2) enhance text-based PowerPoint presentations by adding graphics, clip art, and materials downloaded from the World Wide Web, and 3) integrate basic instructional design principles and active learning strategies into PowerPoint presentations for classroom use or online teaching. Learn how PowerPoint can be used to maintain student interest as well as enhance comprehension and retention.

**Active Learning: Practical Applications to Promote Passion and Ration***Facilitator: Jennifer Baggerly***Wednesday, January 28; 10:00 AM to 12:00 PM | Location: SVC1072**

I love your class! Student responses such as this can be promoted through active learning strategies that engage the hearts and minds of the students. In this session, participants will learn numerous creative active learning strategies that 1) promote passionate learning, 2) increase rational thought, 3) encourage openness to others, and 4) facilitate involvement of all students.

**Blackboard Help Sessions***Facilitators: Neil Gomes (C<sup>21</sup>TE) and C<sup>21</sup>TE Staff***Thurs., Jan 29; Thurs. Feb 19; Tues., Mar 10; 11:00 AM to 12:00 PM | Location: SVC1072**

Whether you are new to Blackboard or an experienced user, you probably have questions. Bring your questions and problems to find answers and learn valuable tips on using myUSF/Bb.

**Using Clickers in Small and Large Classes: Solving Learning Issues with Clickers***Facilitators: Johnny El-Rady, Grandon Gill, Kathleen Heide, and Neil Gomes (C<sup>21</sup>TE)***Thursday, January 29; 2:00 PM to 4:00 PM | Location: SVC1072**

Want to know more about how Audience Response Systems (clickers) are being used increasingly in USF classes? These devices allow students to send communication to an instructor device that then records student responses. Instructors see instantly what students are thinking. This session covers the various purposes for clickers in a teaching/learning setting and the logistics of using clickers.



## **Assessment Online: Developing Interactive Exercises, Surveys, and Tests in Blackboard**

*Facilitators: B.J. Bryant and Luis Perez (FCIT)*

**Friday, January 30; 1:00 PM to 4:00 PM | Location: SVC1072**

Understand the possibilities and limitations of online assessment by learning to create online tests and surveys in Blackboard. This workshop covers the use of all types of test/survey questions in Blackboard and addresses other assessment topics that will advance your use of online assessment.

## **Writing Case Studies**

*Facilitator: Grandon Gill*

**Monday, February 2, 2:00 PM to 4:00 PM | Location: SVC1072**

Learn how to write and use case studies to stimulate active discussion in the classroom. This workshop shows how to organize and format ideas as well as write the case. In addition, find out more about the case method as a pedagogical tool for active learning and how you can create and then use cases to meet your teaching and learning needs.

## **From Inquiry to Information**

*Facilitator: Drew Smith*

**Tuesday, February 3; 10:00 AM to 12:00 PM | Location: SVC1072**

What is inquiry-based learning and how does it differ from traditional methods of instruction? How does this approach to teaching and learning reflect USF's priorities for enhancing the research experience of undergraduate students? Find out how to integrate inquiry-based learning in your course, whether online or face to face.

## **Intermediate PowerPoint: Further Enhancing Teaching and Learning with Multimedia**

*Facilitators: Neil Gomes (C<sup>21</sup>TE) and C<sup>21</sup>TE Staff*

**Tuesday, February 3; 1:00 PM to 4:00 PM | Location: SVC1072**

Are you already familiar with PowerPoint? Explore how to use PowerPoint's multimedia features and learn how to add audio narration, embed video and audio clips, automate slide shows based on timing, and much more; all in concert with active learning strategies to increase student learning.

## **Leading Class Discussions Online**

*Facilitator: Deoksoon Kim*

**Wednesday, February 4; 10:00 AM to 12:00 PM | Location: SVC1072**

Online discussion helps promote an inventive, creative, and committed learning community and student ownership of learning in a rapidly changing world. Explore the benefits and challenges in leading online discussions, especially asynchronously, discussing such points as "How do experienced online teachers handle discussion?" "What kinds of online discussions are available?" "How do students participate?" "How do we facilitate not only students' knowledge construction, but also critical thinking skills as we implement class discussions online?" Learn contemporary methods to assist you in leading and assessing discussions as you meet others also dealing with the issues surrounding online teaching.

## **Copyright Issues and Teaching**

*Facilitator: Marilyn Burke*

**Wednesday, February 4; 2:00 PM to 4:00 PM | Location: SVC1072**

Learn about copyright issues facing today's educators — what you need to know when using copyrighted materials. Access to published materials has increased tremendously. Bring your questions about copyright issues and find out how they affect your use of published materials in your courses.

## **Already Teaching at a Distance? A Discussion for Online Instructors**

*Facilitators: Neil Gomes (C<sup>21</sup>TE) and Others*

**Thursday, February 5, 10:00 AM – 12:00 PM | Location: SVC1072**

Now that you are teaching online, what concerns do you still have? Are you wondering if your students are really grasping the material? Are you curious about how others grade discussion contributions? How has your online teaching changed over time? Share your knowledge and learn from the experience of other faculty. Network with colleagues about online teaching and learning issues. Learn about resources for online teaching.

## **Reaching Students with Appreciative Inquiry in the Classroom**

*Facilitator: Liliana Rodriguez*

**Thursday, February 5; 2:00 PM to 4:00 PM | Location: SVC1072**

Learn how Appreciative Inquiry can help create more successful outcomes for your students by providing a vision of what can be, based on the use of affirmative language to reframe common issues. Using highly interactive discussion, demonstration, and hands-on exercises, this workshop blends theoretical grounding with the application of Appreciative Inquiry to classroom experiences.

## **Service Learning: Engaging Students Through Community-Based Learning**

*Facilitators: Robin Jones and Patricia McHatton*

**Monday, February 9; 2:00 PM to 4:00 PM | Location: SVC1072**

Service Learning, a growing movement among college instructors, is a teaching approach that enriches course work by allowing students to include community service. Students also participate academically, building in reflective time through their community experiences, applying classroom concepts by researching, writing, and evaluating their community learning as part of their coursework.

## Online Teaching for New Online Faculty—A Discussion About How to Begin

*Facilitator: Neil Gomes (C<sup>21</sup>TE) and Others*

**Tuesday, February 10, 10:00 AM to 12:00 PM | Location: SVC1072**

Where do you begin with online teaching? In today's discussion, talk to new and experienced online faculty and professionals to plan how to begin teaching online. What concerns and issues do you have as you approach teaching online? Share your issues and concerns; learn about resources available to you and ideas from your colleagues.

## Writing Successful Grants for NSF Educational Funding Opportunities

*Facilitator: Jeff Ryan*

**Tuesday, February 10; 2:00 PM to 4:00 PM | Location: SVC1072**

Find out how USF Professor Jeff Ryan's experience as a Program Director for NSF's Division of Undergraduate Education can help you discover what makes a successful proposal. Learn about funding programs for college classroom innovations and what is needed for successful NSF submissions.

## Latest Library Services for Teaching and Research

*Facilitators: Ilene Frank and Virginia Cunningham*

**Thursday, February 12; 2:00 PM to 3:00 PM | Location: Online via Elluminate**

Visit <http://www.c21te.usf.edu/workshops/#elluminate> for participation instructions.

Let us introduce you to the newest library services and resources for your teaching and research. Learn how to request electronic copies of articles from journals found in the Tampa Library. Learn about RefWorks, a web-based bibliographic management program and new databases with everything from digitized classical music to psychology resources to women's studies.

## Using Cooperative Learning Groups in Large and Small Classes

*Facilitator: Cheryl Ellerbrock*

**Monday, February 16; 2:00 PM to 4:00 PM | SVC 2070**

Do your students complain about group work? Would you like to avoid problems with group work without losing the benefits? Cooperative Learning is a successful approach to the use of structured small groups to maximize students' learning. Responsibility for learning is shared by all! This interactive session will demonstrate cooperative learning activities and will introduce several cooperative learning techniques. You will learn to design activities to teach course-specific content using cooperative learning groups.

## The Impact of Online Social Networking on Teaching and Learning

*Facilitator: Christina Partin*

**Wednesday, February 18; 2:00 PM to 4:00 PM | Location: SVC1072**

MySpace, Facebook, instant messaging, omnipresent cell phones: immediate online communication has created powerful online communities that can affect students, TAs and faculty in positive and negative ways. Come discuss the impact these online communities are having on teaching and learning in an exciting informal discussion.

## Second Life at USF: Next Steps

*Facilitator: Bill Biersdorf (C<sup>21</sup>TE)*

**Thursday, February 19; 2:00 PM to 4:00 PM | Location: SVC1072**

Learn about how the virtual 3D world of Second Life is being used at USF, the Center for 21st Century Teaching Excellence, and beyond to enhance teaching and learning. Also take the next step in using Second Life by creating an avatar and undertaking some basic building projects. This follows the January 22 session on Second Life facilitated by Ilene Frank and Joe Floyd.

## Contemplative Pedagogy: A Holistic Paradigm for the 21st Century

*Facilitator: Gurleen Grewal*

**Friday, February 20; 10:00 AM to 12:00 PM | Location: SVC1072**

How does one engage the heart and mind in the classroom? How does one promote reflective insight in students? How may we be mindful and transformative teachers? This session is an introduction to the practice and vision of contemplative pedagogy in the classroom. All are welcome, regardless of academic discipline.

## Blackboard: Adding Content and Effectively using the Communication Tools

*Facilitators: Neil Gomes (C<sup>21</sup>TE), Luis Perez (FCIT) and B.J. Bryant (FCIT)*

**Friday, February 20; 1:00 PM to 4:00 PM | Location: SVC1072**

Learn how to improve collaboration and enhance learning using the communication tools in Blackboard while also increasing student access to course content. Learn to post content, create basic Web documents, organize content, and more. Discover effective approaches to using Blackboard communication tools to promote meaningful instructor-student and student-student interaction.

## Using Wikis and Blogs to Enhance Teaching and Learning

*Facilitators: Eleni Manolaraki, Quentin Vieregge, and Neil Gomes (C<sup>21</sup>TE)*

**Monday, February 23; 2:00 PM to 4:00 PM | Location: SVC1072**

Ever think about how Wikis and Blogs could be used to enhance teaching and learning? This workshop provides you with a detailed understanding of these revolutionary collaboration and content presentation tools and their application to academia. Learn to create and publish Wikis and Blogs.



## Online Teaching Portfolios: Blackboard and Beyond

Facilitator: Carol Harneit (C<sup>21</sup>TE)

**Tuesday, February 24; 10:00 AM to 12:00 PM | Location: SVC1072**

If you're already familiar with the creation and organization of a traditional hard-copy teaching portfolio, find out how to take it up a digital notch. Put the documents you already have into an online format. Have the flexibility of both formats available to you!

## As I See It: Views of Students with Disabilities on Teaching and Learning at USF

Facilitators: Student Panel

**Thursday, February 26; 2:00 PM to 4:00 PM | Location: SVC1072**

Our series continues with an opportunity to meet a distinguished panel of students with disabilities who will share their insights and perceptions about teaching and learning at USF. For this interactive session, come prepared for a lively question and answer exchange with colleagues and students.

## The "Next" Step in Elluminate Use – Introducing Elluminate Next!

Facilitator: Neil Gomes (C<sup>21</sup>TE)

**Friday, February 27; 2:00 PM to 4:00 PM | Location: SVC1072**

Ready to move to the next level with the Elluminate Live Virtual Classroom or simply interested in knowing about what else you could do with Elluminate Live? Learn about two new Elluminate-related tools - Elluminate Plan and Elluminate Publish. Elluminate Plan! enables users to organize and package content and activities before the real-time Elluminate Live! session, automating routine tasks and allowing instructors to focus on delivering material, facilitating interaction, and optimizing the online learning experience. Elluminate Publish! creates portable, "podcastable", reusable learning content from Elluminate Live! session recordings as audio files or standalone multimedia recordings.

## Academic Honesty: Approaches, Policies and Tools

Facilitators: Neil Gomes (C<sup>21</sup>TE) and Others

**Tuesday, March 3; 2:00 PM to 4:00 PM | Location: SVC1072**

This session will explore plagiarism issues, SafeAssignment plagiarism detection software, USF academic dishonesty policies, Blackboard testing features that help prevent academic dishonesty, and external proctoring of tests for distance learning students.

## How Experienced Teachers use Elluminate Live! (Synchronous Software)

Facilitators: Barbara Little and Denise Passmore

**Wednesday, March 4; 2:00 PM to 4:00 PM | Location: Online via Elluminate**

**Visit <http://www.c21te.usf.edu/workshops/#elluminate> for participation instructions.**

This session is not for beginners. In today's advanced workshop, you will learn the techniques of experienced faculty using the synchronous software Elluminate Live! as they share Web-based learning environments and online teaching strategies. Find out how courses and learning strategies can be more interactive and engaging while building community.

If you are new to online synchronous teaching, you might want to participate in Conducting Real-Time, Online Classrooms Using Elluminate Live! before taking today's workshop. Sessions are available on 1/23, 2/17, 3/2 (via Elluminate) and 4/6 to teach basic use of this synchronous online software for the classroom.

## How iTunes U Can Enhance Teaching and Learning

Facilitators: Neil Gomes (C<sup>21</sup>TE), Bill Biersdorf (C<sup>21</sup>TE), and Others

**Friday, March 6; 2:00 PM to 4:00 PM | Location: SVC1072**

iTunes U at USF is a podcast storage and presentation space that can be accessed using the widely popular program iTunes. All USF faculty will soon be able to post course podcasts to iTunes U for distribution to students. This workshop will introduce iTunes U at USF, demonstrate the use of iTunes U to post podcasts, and focus on how iTunes U can enhance teaching and learning at USF.

## Reflecting Your Course in a Learning-Centered Syllabus

Facilitator: Carol Harneit (C<sup>21</sup>TE)

**Monday, March 9; 2:00 PM to 4:00 PM | Location: SVC1072**

How can your syllabus design bring out the best in your students? What are the essential components of a good syllabus, and how can you enhance a good syllabus to make it even better? Are your course goals and teaching philosophy reflected? How can your syllabus help students to learn subject matter? Then consider the potential of the online syllabus to further enhance your course.

## New Features in Blackboard

Facilitators: Neil Gomes (C<sup>21</sup>TE), Luis Perez (FCIT), and B.J. Perez (FCIT)

**Friday, March 13; 1:00 PM to 4:00 PM | Location: SVC1072**

Find out about new Blackboard features that enhance teaching and learning as they facilitate course management including: Student Performance Assistant, Discussion Grader, Wikis and Blogs, SafeAssign (plagiarism detection), and the Blackboard Content Management System. Content posted in the CMS can be linked to courses, so changes made to content in the CMS are reflected in all courses.

### Microsoft Office 2007 for Education

*Facilitator: Neil Gomes (C<sup>21</sup>TE)*

**Tuesday, March 24; 1:00 PM to 4:00 PM | Location: SVC1072**

What impact do the new features in Office 2007 have on teaching and learning? Learn tips for using this new version inside and outside the classroom; learn to transition from older versions of Office.

### Promoting Active Learning in Large Classes

*Facilitator: Marilyn Myerson*

**Thursday, March 26; 2:00 PM to 4:00 PM | Location: SVC1072**

Are your classes LARGE? Talk with veteran large class instructors who have met the challenges of teaching large classes. Find out how they actively engage students in the learning process in their large classes. This session will identify several low-risk, high-impact instructional strategies for increasing in-class participation to help make large classes as exciting and effective as small classes.

### eduCasting: Developing Podcasts for Instruction

*Facilitator: Neil Gomes (C<sup>21</sup>TE)*

**Friday, March 27; 2:00 PM to 4:00 PM | Location: SVC1072**

Podcasting is a medium for presenting multimedia content. This exciting medium has become more accessible to USF faculty through the new USF agreement with iTunes U. Learn how to create and record Podcasts and how iTunes U, Blackboard, and/or the USF Blog can be used to deliver Podcasts.

### Creating Digital Content to Enhance Courses

*Facilitators: Grandon Gill, William Cummings and Neil Gomes (C<sup>21</sup>TE)*

**Monday, March 30; 1:00 PM to 4:00 PM | Location: SVC1072**

Create professional, interactive content without learning to program! Use software such as Camtasia and Softchalk to easily create online interactive content such as presentations with audio, screen simulations, interactive learning games, customizable flashcards, word searches, etc.

### Using Multimedia to Enhance Teaching and Learning

*Facilitators: Neil Gomes (C<sup>21</sup>TE) and C<sup>21</sup>TE Staff*

**Tuesday, March 31; 1:00 PM to 4:00 PM | Location: SVC1072**

Recent advances in digital technology have made it easier than ever before to develop multimedia for instruction. In this workshop, you will learn to use the latest, easy-to-use multimedia technologies available at USF and elsewhere, such as: MovieMaker, PhotoStory, CMap (Concept Mapping software), Camtasia, Articulate Presenter, etc. to enhance online teaching and learning.

### New Technologies for Instruction

*Facilitator: Neil Gomes (C<sup>21</sup>TE)*

**Friday, April 3; 1:00 PM to 4:00 PM | Location: SVC1072**

Innovative uses of Tablet PCs, PDAs, and Digitizer/Graphics Tablets to enhance instruction, learning, and productivity are now available! Explore these technologies in a hands-on environment and learn about their effective application in the physical and virtual classroom.

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## Defining, Assessing and Documenting Student Learning: Basics and Beyond

*Facilitator: Felix Wao*

**Wednesday, February 11; 10:00 AM to 12:00 PM | Location: SVC1072**

How do we define the body of knowledge students should gain through an educational experience? How do we know what students know? How do we formulate a systematic approach to yield information on what students are learning and responsive changes made to courses and curricular? In this interactive workshop, participants will address these three questions and discuss how effective approaches may be used to enhance student learning at the classroom level. Documentation of student learning in the context of online courses and curriculum will also be included in this session.

## Student Learning Outcomes: Identifying, Articulating and Achieving Them

*Facilitator: Felix Wao*

**Wednesday, February 18; 10:00 AM to 12:00 PM | Location: SVC1072**

This interactive workshop will emphasize the importance of defining expectations and standards for your course(s) through (i) writing clear, concise, measurable, and meaningful student learning outcomes easily understood by students in your course and/or program, faculty, parents and employers, and (ii) focusing on a few outcomes that can lead to improvement of student learning at the course and program levels.

## Developing and Using Rubrics for Assessing, Grading, and Improving Student Learning

*Facilitator: Felix Wao*

**Wednesday, February 25; 10:00 AM to 12:00 PM | Location: SVC1072**

Rubrics describe levels of proficiency for a learning performance. They delineate the criteria for assessing evidence for student learning, but they also can be fair and effective tools for grading and improving student learning at the course and program levels. In this hands-on workshop, participants will learn stages of developing and integrating rubrics into assessment plans and into the classroom to expedite grading, provide formative feedback, and encourage learning. Please bring your course syllabus or an assignment for which you would like to develop a rubric and you'll leave with rubric examples and the energy to try them out.

## Using Classroom Level Assessment Results to Enhance Student Learning

*Facilitator: Felix Wao*

**Wednesday, March 4; 10:00 AM to 12:00 PM | Location: SVC1072**

Learn how you can use your students' assignments and tests to improve your curriculum and instructional methods. This hands-on workshop will provide participants with an opportunity to share effective methods of using assessment results to improve student learning, including involving students in all stages of the assessment process. This means developing objectives, mapping objectives to student learning experiences (in and out of class), selecting appropriate assessment methods, data collection strategies, analysis of data, and most important, interpreting results.

## Online Workshops and Resources

### Making the Case Against Plagiarism

**Perpetual Online Availability | Location: <http://www.c21te.usf.edu/plagiarism/index.html>**

**Available online when you and your students need it!** This interactive online workshop presents instructors with materials for teaching students about the awareness, prevention, detection, and consequences of plagiarism. Learn about techniques and tools for teaching professional integrity, dealing with plagiarism in the classroom, and using SafeAssign, a plagiarism detection tool.

### Flashlight Online: Lighting the Way to Student Assessment

**Perpetual Online Availability | Location: <http://www.c21te.usf.edu/flashlight/index.html>**

**Available online when you and your students need it!** Flashlight Online is a dynamic, easy-to-use survey and assessment tool that offers a large database of survey templates, the ability to collaborate on the development of a survey, as well as a variety of options for designing customized surveys. Learn the basics through this online, video-based tutorial.

### Instructional Resource Guide for New Faculty and Graduate Teaching Assistants 2008-2009

**Perpetual Online Availability | Location: <http://www.c21te.usf.edu/resources/resguide08.pdf>**

**Available online when you and your students need it!** The Instructional Resource Guide, prepared by the Center for 21<sup>st</sup> Century Teaching Excellence, provides a concise introduction to the instructional resources and academic support services related to distance learning and face-to-face teaching currently available to faculty and graduate teaching assistants at USF.

# USF Tampa Library Research Workshop Series & C<sup>21</sup>TE Online Synchronous (Elluminate) Workshop Instructions

## Beyond the Basics: Researching the Literature in the Social Sciences

*Facilitator: Susan Ariew*

**Friday, February 6; 3:00 PM to 4:30 PM | Location: LIB 209**

You know the basics—the library catalog, the databases in your discipline and many of the tools for coursework and basic projects, but now you want to go deeper either because you are getting ready for writing your thesis or you want to submit a manuscript for publication. This workshop will cover the tools researchers use to go beyond the basics to do an exhaustive review of the literature. Learn how to follow the bibliographic trail by using super-Googleing techniques, World Catalog, cited author references, and online dissertations.

## Determining Impact in the Natural Sciences and Engineering

*Facilitators: Cheryl McCoy and Matt Torrence*

**Tuesday, February 24; 2:00 PM to 4:00 PM | Location: LIB 201**

**Wednesday, February 25; 2:00 PM to 4:00 PM | Location: LIB 201**

This workshop is for graduate students and faculty interested in how scholars can profile journals in their field to get a sense of the journal's standing in their discourse communities. Learning about journal rankings and impact factors can assist researchers in deciding where to submit their research findings, how to determine the impact of their journal publications, and finally, how to build a strong tenure/promotion portfolio. While we do believe that experts in any field are the best judges of the merit of the publishers of journals, books, and other research publications - the tools, strategies and metrics that are available through specialized library resources can provide a different and helpful perspective.

## Determining Impact in the Social Sciences and Humanities

*Facilitators: Susan Ariew and Larry Heilos*

**Thursday, March 5; 3:00 PM to 4:30 PM | Location: LIB 209**

This hands-on workshop is for graduate students and faculty interested in how scholars can profile journals in their field to get a sense of the journal's standing in their discourse communities. Learning about journal rankings and impact factors can assist researchers in deciding where to submit their manuscripts, how to determine the impact of their journal publications, and finally how to build a strong tenure/promotion portfolio. Part of this session will also talk about metrics that can highlight the quality of book publishers and how to determine a scholar's impact in the world of books and book chapters. While we do believe that the experts in any field are the best judge of the merit of publishers of journals and books the tools, strategies and metrics available through library resources can offer a different and helpful perspective.

## \*Synchronous Software (Elluminate Live!) Instructions:

Synchronous software allows faculty to participate in a professional workshop/discussion or teach distance students simultaneously. The interactive product currently licensed by USF, Elluminate Live!, allows participants to view presentations and participate in "real time" in audio discussions and online chat. A computer equipped with a headphone, microphone, and an Internet connection is required; C<sup>21</sup>TE (SVC1072) has headphones for loan to participants who do not have their own. Participants can also request (depending on availability) the use of a computer at the C<sup>21</sup>TE (SVC1072) Faculty Teaching Lab for these sessions. Please contact Dawn Christian at (813) 974-2576 at least five working days prior to the event to schedule the use of a computer in the Faculty Teaching Lab.

To participate in an Elluminate Live! synchronous session:

- Register for the workshop as usual through <http://www.c21te.usf.edu/workshops>
- Download and install Java Web Start on the computer you plan to use during the session from <http://www.illuminate.com/support/> (20-30 min. on a 56K dial-up connection; less on faster connections)
- Check your computer before the day of the session to ensure that Elluminate works. Go to: <http://www.illuminate.com/support/> and click the Configuration Room link and follow instructions. Call 813-974-2576 or email [illuminate@lists.acomp.usf.edu](mailto:illuminate@lists.acomp.usf.edu) for assistance.
- A day or two before the scheduled session, you will be sent (via email - at the address you supply at registration) a link to join an Elluminate session.
- Wait for the email and follow the instructions in it to connect to the session.